

No. F.1(5)(1)/2025/Estt-NT/ 12205

Dated: the 21<sup>st</sup> March, 2025

**ORDER**

Transfer/Posting of the following officials is hereby ordered with immediate effect:-

S.No.	Name of Employee & Designation	Present Posting	New Posting	Vice/Remarks
1.	Shri Hitender Kumar, Assistant Section Officer	General Admn. (Dwarka Campus)	Finance & Accounts	Vice Shri Chander Kant, A.S.O.
2.	Shri Chander Kant, Assistant Section Officer	Finance & Accounts	DSW	Vice Ms. Mamta Budhraj, Sr. Assistant
3.	Shri Saurabh Mishra, Assistant Section Officer	Work of CSR, IIC & GRCC	General Admn. (Dwarka Campus)	Vice Shri Hitender Kumar, A.S.O.
4.	Ms. Mamta Budhraj, Sr. Assistant	DSW	Work of CSR, IIC & GRCC	Vice Shri Saurabh Mishra, A.S.O.
5.	Shri Sumeet Bansal, Sr. Assistant	Finance & Accounts	USCT	Vice Shri Sandeep Sharma, Lab Asstt. GR-I
6.	Shri Sandeep Sharma, Lab. Assistant Gr-I	USCT	Finance & Accounts	Vice Shri Sumeet Bansal, Sr. Assistant
7.	Ms. Pushpa Pawan Raje, Sr. Assistant	USCT	USLA	---
8.	Shri Kailash Singh, M.T.S.	Full time duties of Caretaker of University Guest House (Old)	Full time duties of Caretaker in Guest House with additional duties of Caretaker in Auditorium-cum-Placement Centre and Community Hub & Guest House.	---
9.	Shri Praveen Kumar Sharma, M.T.S.	USBAS	----	Relieving him from the duties of Caretaker, Guest House

The above officials also stand relieved with immediate effect to join their new place of posting without waiting for any formal relieving from their present place of posting.

This issues with the prior approval of the Competent Authority.

  
 21/3/25  
 (DR. KAMAL PATHAK)  
 REGISTRAR

**Copy forwarded to the following for information and necessary action please:-**

1. OSD to Hon'ble Vice Chancellor, GGSIP University, New Delhi.
2. All concerned Directors/Deans/HODs, GGSIP University, New Delhi.
3. Controller of Examinations-I & II, GGSIP University, New Delhi.
4. Controller of Finance, GGSIP University, New Delhi.
5. Concerned Branch Heads, GGSIP University, New Delhi.
6. Project Director, UITS, GGSIP University with request to upload this order on University website.
7. Asstt. Registrar, VC's Secretariat, GGSIP University, New Delhi.
8. Asstt. Registrar, O/o Registrar, GGSIP University, New Delhi.
9. Officers/officials concerned, GGSIP University, New Delhi.
10. Personal file of officers/officials concerned.
11. Guard File.

21/3/25  
(DR. KAMAL PATHAK)  
REGISTRAR